



**Extraordinary General Meeting**  
**16th November 2024, 2:30pm**  
**145 Marine Parade Road**

**FREQUENTLY ASKED QUESTIONS**

**1. What is the Extraordinary General Meeting for?**

The church has called for an Extraordinary General Meeting to seek approval to incur an expense of S\$285,000 for the purchase and installation of three LED screens in Chapel. Additionally, this proposed expense will cover a new video control system, additional lighting equipment, interface and cabling, relocation of existing fixtures and associated labour costs.

**2. Where will the three LED screens be installed?**

The proposal calls for the installation of two LED screens at the left and right side of the stage, to replace the two existing projector screens in Chapel. A third LED screen will also be installed, on the stage in Chapel.

The dimensions of the left and right LED screens will be 4.48m (L) x 2.88m (H) each. The stage LED screen will be 6.4m (L) x 3.36m (H).

With the three new LED screens, the church would be able to provide an enhanced user experience during worship service, outreach and other church events. Additionally, the stage LED screen gives us the option of utilizing a virtual backdrop for services, events and performances.

**3. Why do the projectors in Chapel need to be replaced?**

Based on the church's usage, the projected lifespan of Chapel's existing projectors is eight years. These projectors are nearing the end of their expected lifespan and that has resulted in more frequent breakdowns and significant downtime.

As part of the church's planned maintenance and equipment replacement, this proposed replacement of the projectors and screens is being considered holistically alongside other equipment across the church. This is in line with the church's ongoing assessment and efforts to ensure that all equipment remains reliable, efficient, and able to support any worship service, event or programme in the church.

#### **4. Why are we changing to LED screens instead of replacing current projectors with new projectors?**

LED technology offers a more energy-efficient solution with superior visual quality. While the initial cost of LED screens is higher, they have a longer lifespan than projectors and routinely last beyond 10 years. They are also more cost-effective to maintain and consume less power, resulting in reduced overall cost of ownership over time and a more sustainable option for the church. The project cost also includes a new video control system, which provides more output channels and independent screen control, for greater capabilities during services and events.

If approved, the LED screens and video control system will serve not only the church's evolving needs but also benefit our greater community and events that are regularly held in Chapel, such as weddings, graduation ceremonies and outreach programmes.

#### **5. How will the project be funded?**

The proposed project will be fully funded by the church reserves. This approach is in line with our past funding of other similar assets, such as the existing hall projectors, staff computers and other church equipment.

#### **6. What was the selection process for the LED vendor?**

An external consultant was engaged to guide us through a pre-tender and tender process which included technical and feasibility studies, specification setting, call for tender, interviews and evaluation of vendors. Key criteria in evaluating the vendors included cost-effectiveness, technical specifications and reliability of equipment, and after-sales support.

#### **7. When is the proposed installation and how long will it take?**

If approved, the project is targeted to start in the first half of 2025.

After the church signs the contract with the selected vendor, there is an 8 to 10-week lead-time for the manufacture and shipping of the LED panels and a one-month installation process. The exact start date of the installation will be carefully coordinated, to avoid disruptions to key church events and activities.

#### **8. Will the installation affect worship services?**

The installation work will be done on weekdays to ensure that all worship services and church activities during the weekends can continue without any disruption.

***If you have further questions, please submit your questions to the Church Office by hand, post, or email to [cosmp@cos.org.sg](mailto:cosmp@cos.org.sg) on or before 1pm, 10th November 2024, so that we can address your questions during the EOGM.***